

Adventure Cooking Camp Camp Lead Induction Pathway

This document must be completed before taking responsibility for leading Adventure Cooking Camp delivery.

Overview – Camp Lead Role

As Camp Lead, you are the person accountable on site.

You are responsible for safe delivery, staff leadership, allergen management, incident response and liaison with schools and Head Office.

Prerequisite

Before completing this pathway you must have completed the full Staff Induction Pathway and hold required safeguarding and first aid training.

Stage 1 – Programme Ownership

Camp Leads must fully understand the purpose, flow and outcomes of Adventure Cooking Camp.

You must be able to explain the programme to parents, schools and staff and protect quality without compromising safety.

Stage 2 – Safety, Allergens & Legal Accountability

Camp Leads hold ultimate responsibility for allergen and safety management on site.

You must be able to lead daily allergen briefings, approve or refuse dietary adaptations, stop sessions if required and respond immediately to allergic reactions.

Stage 3 – Staff Leadership & Briefings

Camp Leads must deliver first-day staff briefings, assign roles clearly and intervene calmly when unsafe practice occurs.

Daily staff huddles and allergy confirmations are mandatory.

Stage 4 – Site & School Management

Camp Leads must audit school DT kitchens before delivery.

You must adapt sessions to layout or equipment limitations and liaise professionally with school staff.

Stage 5 – Incident, Emergency & Escalation Management

Camp Leads must manage incidents calmly, record them accurately and communicate clearly with Head Office and parents as required.

Stage 6 – First-Day Camp Lead Checklist

Before children arrive, complete kitchen and equipment checks, display safety posters, review allergies, brief staff and confirm emergency procedures.

If any item cannot be confirmed, delivery must be adapted or delayed.

Camp Lead Sign-Off

Camp Lead Name:	_____
Site:	_____
Date:	_____
Authorised by:	_____

I confirm I have completed the Camp Lead Induction Pathway and accept accountability for safe delivery on site.